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**OSC Board of Directors Meeting**

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| Date: | Monday June 3rd 2024 |
| Time: | 7:00 pm |
| Place: | Tournament Capital Centre Room B |

**Directors Present**: Jen Stuart, Joan Bernard, Garth Rustand, Klaus Mey, Luc Guilherme, Erin Vieira

**Regrets:** Charlene Eden, Dana Manhard, Chelsea Francis

Meeting convened at 7:05 PM.

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| **Agenda Item** |  | **Person** | **Item Number** |
|  |  |  |  |
| **1. Opening Remarks** | 1.1 Approve May 2024 meeting minutes | J. Stuart |  |
|  |  |  |  |
|  | 1.2 President’s Report (No Report) |  |  |
|  |  |  |  |
| **2. Governance** | 2.1 Governance (No Report) |  |  |
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| **3. Membership** | 3.1 Publicity Report (No Report) |  |  |
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|  | 3.2 Registrar’s Report (No Report) |  |  |
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|  | 3.3 Social Coordinator’s Report (No Report) |  |  |
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|  | 3.4 Volunteers Report (No Report) |  |  |
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| **4. Strategy** | 4.1 Ways and Means (No Report) |  |  |
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|  | 4.2 Strategic Plan Update (No Report) |  |  |
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| **5. Operations** | 5.1 Treasurers Report (No Report) |  |  |
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|  | 5.2 Trails Committee (No Report) |  |  |
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|  | 5.3 General Manager’s Report (No Report) |  |  |
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|  | 5.4 Ski League (No Report) |  |  |
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|  | 5.5 Junior Development (No Report) |  |  |
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| **6. Board Business** | 6.1 General Manager position | J. Stuart |  |
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|  | 6.2 Club Treasurer | J. Stuart |  |
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|  | 6.3 Head Coach | J. Stuart |  |
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|  | 6.4 Grant update |  |  |
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|  | 6.5 Loppet plans | Klaus Mey |  |
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|  | 6.6 CCBC Annual General Meeting | Garth Rustand |  |
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|  | 6.7 Biathlon | J. Stuart |  |
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|  | 6.8 Website |  |  |
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| **7. Adjourn** |  |  |  |

**1.1 Adoption of draft board meeting minutes**

**Moved/seconded** by Jen Stuart/Klaus Mey that:

The draft meeting minutes from the May 6th 2024 board meeting be approved.

**CARRIED**

**1.2 President’s Report**

No report

**2.1 Governance Report**

No report

**3.1 Publicity Report**

No report

**3.2 Registrar’s Report**

No report

**3.3 Social Coordinator’s Report**

No report

**3.4 Volunteer’s Report**

No report

**4.1 Ways and Means Report**

No report

**4.2 Strategic Plan Report**

No report

**5.1 Treasurer’s Report**

No report

**5.2 Trail Committee’s Report**

No report

**5.3 General Manager’s Report**

Jen reported on behalf of the General Manager that the Pacific Sport Grant is confirmed, the club is receiving $5000. The money is meant to go toward the Head Coach position.

Jen also clarified that the club has learned that if there is any balance – however small – in the BCLC gaming account, there is an expectation to submit a report. Without a report, the club is not eligible to apply for another gaming grant.

**5.4 Ski League Report**

No report

**5.5 Junior Development Report**

No report

**6.1 – 6.2 Board Business**

The meeting moved in camera.

**6.3 Board Business – Head Coach**

The board re-convened in regular meeting.

Jen remarked that the club should prepare a job description and post it publicly. Joan suggested the club look into members who would be interested in the position. Jen commented that she would like to see a head coach support kids’ league skiing as well as Masters. There was some discussion about whether the coach would oversee all the kids programs, travel to races with athletes, mentor coaches, etc. Luc suggested that the club approach Wannes at CCBC for some support on this.

Action item:

Jen will email a potential club member to gauge interest.

**6.4 Board Business – Grant update**

This item was covered in 5.3.

**6.5 Board Business – Loppet plans**

Klaus reported that Sunday February 2nd 2025 is the proposed date for the Overlander Loppet. He has the same committee helping him this upcoming year as last year.

**6.6 Board Business – CCBC Annual General Meeting**

Garth reported that he attended the AGM and has detailed documents if board members are interested in seeing them. There were presentations on fund development, capital improvement, volunteer and paid positions (e.g., Sovereign Nordic uses ‘digital galaxy’ software to manage volunteers). There was some discussion on the implementation of ‘year-round passes’ to help make up for the short ski season and about grooming.

The AGM reported that the sport is really growing, with membership up in clubs across the country (50% growth since 2016) with most growth in Western Canada. Some of the top clubs reporting significant growth included Caledonia, Whitehorse, Kimberley, and Sovereign. The Williams Lake Nordic club reported on their $1M grant that went toward a new lodge.

Fundraising strategies were discussed. Garth highlighted a ‘Gold Star Program’, social events, corporate wellness program, and film festivals.

Garth volunteered to work on a fundraising plan that he could present to the board in September.

**6.7 Board Business – Biathlon**

Jen clarified that Clay Whitman’s proposal is as an add-on to ski league/lessons, not as a separate biathlon club. Jen said she’s supportive of the idea as a way to get/keep kids exciting about skiing during the off-season.

Discussion:

Luc expressed his concern about burnout for leaders/volunteers. Garth asked if Overlander being supportive of this program would create tension with Biathlon BC. Jen clarified that Clay is running the summer roller-ski program (not OSC) and Overlander is helping to promote it.

**6.8 Board Business – Website**

Garth reported that he has spoken with Chelsea about updating the club website. She was going to speak to the developer who worked on the Caledonia club website. She has also said that Michael has offered to help with it. Jen emphasized that the new website should be up and running by the fall.

**Moved/seconded** by Joan Bernard/Luc Guilherme that:

The meeting adjourn.

**CARRIED**

**The meeting adjourned at 9:05 pm.**

**Next Meeting:**

Tuesday September 3rd 2024 (since Monday September 2nd is Labour Day)